

**EASTERN PLUMAS HEALTH CARE DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

Wednesday, May 16, 2013

10:00 A.M.

EPHC Education Center, Portola, CA

Minutes

1. Call to Order.

The meeting was called to order at 10:00 am by Gail McGrath

2. Roll Call.

Present: Gail McGrath, Larry Fites, Janie McBride, and Jay Skutt

Absent: Lucie Kreth

Staff: Tom Hayes, CEO, Jeri Nelson, CFO and Tiffany Williams, Administrative Assistant.

Visitors: Approximately 3

3. Consent Calendar.

The consent calendar was approved as submitted.

4. Board Chair Comments.

None

5. Board Comments.

None

6. Public Comment.

None

7. Auxiliary Report

Ms. Tanner gave a brief Auxiliary Report. She reported that the April net profit for Nifty Thrifty was in excess of \$6,000. The May 50% Sale will also result in increased profits.

8. Policies and Procedures

Ms. McGrath reported that she and Ms. McBride completed the annual review of the Long Term Care and Dietary Policy and Procedure Binders. Ms. McGrath motioned to approve the Long Term Care and Dietary Policy and Procedure Binders. A second was provided by Ms. McBride. None opposed, the motion was passed.

9. Community Needs Assessment

Mimi Hall, Plumas County Public Health Director discussed the Community Needs Assessment. Ms. Hall stated that they have completed the 18 month process which included planning meetings, interviewing residence, town hall meetings, etc. The next stage is to meet with the individual hospitals and put our efforts together. Ms. Hall also explained a new website called www.healthyplumas.org which all Plumas County hospitals will have access to.

10. Chief Financial Office Report

Ms. Nelson reported that all categories of patient services were under budget. Gross patient revenue has been consistently down the past three months. Ms. Nelson stated that we processed our interim settlements with Medicare and Medi-Cal. The only unknown at this point is our DP-SNF rates, which has not been factored in our financial performance other than the reality of declining census and no wait lists. Cash strengthened with the Medi-Cal 2012 Outpatient settlement payment of \$365,000; Lease Payables went up with the booking of the balance due to Philips for the new CT scanner.

11. Chief Executive Officer Report

- **Master Plan Status**

Mr. Hayes reported that a Draft of the Master Plan has been submitted by the Architect and is being reviewed by the Planning Committee.

- **DP/SNF reimbursement cuts update**

Mr. Hayes reported that there is no new information on the SNF cuts. He stated that we are still waiting to for information regarding our request for an exemption.

- **Strategic Plan update**

Mr. Hayes reported that the Strategic Plan will be reviewed at the Planning Committee Meeting.

- **Operations Plan update**

Mr. Hayes provided an update on the Operations Plan. There was discussion regarding the Clinics, Telemedicine, as well as Employee Satisfaction Surveys.

- **California Department of Public Health Recertification Survey**

- **Plan of correction process**

Mr. Hayes stated that we are expecting the State to return for a re-inspection before June 17th.

- **Other**

Mr. Hayes stated that he and Mr. Skutt would be attending the ACHD Conference next week.

12. Adjournment. Ms. McGrath stated that the Board would not be meeting for closed session and adjourned the meeting at 11:40 a.m.


Approval

7.25.13
Date